

NOTICE TO BIDDERS:

Bidders are responsible to ensure that all required forms are completed in its entirety when submitting its bid otherwise a bid submitted by a responsive and responsible Bidder may not receive the award.

The following documents are required and must be uploaded as an attachment(s) on HIEPRO before the bid closing:

1. Completed Bid Form pages 1 thru 8
2. Proof of insurance meeting specified minimum coverage types and values
3. Bid Security, also known as Bid Guaranty
4. Copies of applicable contractor licenses
5. Completed SPO-038 and/or SPO-008 forms if applicable
 - a. SPO-038 Certification for Hawaii Product Preference
 - b. SPO-008 Certification of Recycled Content

**CONSTRUCTION SERVICES FOR QUEEN STREET CATCH BASIN REPAIR
IFB HCDA-CIP-2024-02**

Hawaii Community Development Authority
547 Queen Street
Honolulu, Hawaii 96813

The undersigned has carefully read and understands the terms and conditions specified in the IFB attached hereto and hereby submits the following Bid to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this bid, 1) he/she is declaring his/her Bid is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

The undersigned represents: (Check one **only**)

- A **Hawaii business** incorporated or organized under the laws of the State of Hawaii.
- A **Compliant Non-Hawaii** business not incorporated or organized under the laws of the State of Hawaii, but registered at the State of Hawaii, Department of Commerce and Consumer Affairs Business Registration Division to do business in the state of Hawaii.

State of Incorporation: _____

Bidder is: Sole Proprietor Partnership Corporation Joint Venture Other : _____

Federal I.D. No.: _____ Hawaii General Excise Tax License I.D. No.: _____

Payment address (other than street address below): _____

City, State, Zip Code: _____

Business address (street address): _____

City, State, Zip Code: _____

Respectfully submitted on _____, 2024

Phone No.: _____ By: _____

Authorized Original Signature

Email: _____

Printed name and title

**** Exact Legal Name of Company ("Bidder"):** _____

****If Bidder shown above is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the awarded contract will be executed:**

Bidder Shall Provide the Following Information:

1. Permanent **Oahu** Office Location (Address): _____

2. Office Number: _____ Email Address: _____

3. Point of Contact for the “day-to-day” operations (must be able to respond to the HCDA within one (1) hour of the call/request):

Primary

Name & Title: _____

Telephone Number: _____ Cell Number: _____

Email Address: _____

Secondary

Name & Title: _____

Telephone Number: _____ Cell Number: _____

Email Address: _____

4. Years of Experience (must have a minimum of five (5) consecutive years): _____

5. Are services to be rendered by company employees similar or equal to public officers and employees as listed in the employee classification description as described in Section 3.13 Statutory Requirements of Section 103-55, HRS, of the IFB? Yes No

If yes, complete the following: _____% represents the labor costs for the Total Basic Bid.

6. Contractor’s License No: _____ Issue Date: _____ Exp. Date: _____

7. Other Current License(s) (if any):	<u>License</u>	<u>License No.</u>
	_____	_____
	_____	_____
	_____	_____

Bidder: _____

Name of Company

Insurance Requirements:

<u>Insurance Type</u>	<u>Carrier</u>	<u>Policy No.</u>
Commercial General Liability	_____	_____
Automobile Liability	_____	_____
Workman’s Compensation	_____	_____
Temporary Disability	_____	_____
Prepaid Health Care	_____	_____
Unemployment Insurance	State of Hawaii Labor No.:	_____

If you are not required to have one or more of the above coverages, please explain below:

Company and/or Governmental Agency References:

List a minimum of three (3) companies and/or government agencies to which Bidder has provided or is currently providing similar services as listed in this IFB. Do not list the HCDA as a reference. The HCDA reserves the right to contact these references to ascertain the quality and timeliness of services provided.

<u>Name of Site /Company/ Agency</u>	<u>Name & Title of Contact Person</u>	<u>Telephone No.</u>	<u>Check if Currently Providing Services To</u>
1. _____	_____	_____	
2. _____	_____	_____	
3. _____	_____	_____	
4. _____	_____	_____	
5. _____	_____	_____	
6. _____	_____	_____	

Bidder: _____
Name of Company

Bid Schedule:

The following bid is hereby submitted to provide the services as specified in IFB HCDA-CIP-2024-02 documents. The HCDA reserves the right to reject any and all bids.

1. Unit prices shall be inclusive of all costs for labor, equipment, materials, permits, applicable taxes (including the Hawaii General Excise Tax), and any other expenses incurred to provide services as specified herein.
2. Total Bid Price shall include any adjustments for preferences.
3. Bidder must include both the original bid price and the preference adjusted bid price.
4. Preferences shall only be accepted with the proper documentation. Absent of this documentation the original un-adjusted bid price will be considered the Bidders firm and final offer.
5. The HCDA may choose to accept or reject any additive alternate items.
6. Award of the bid will be to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in the invitation for bids, inclusive of any selected additive alternate items.

Preferences:

A Hawaii Product and a Recycled Product preference is not known to be applicable for this project as of checking of the State Procurement Office public website listing on August 9th, 2024. However, bidder may self-check or request new product preference approval with the State Procurement Office and submit/upload pertinent preference approval forms as part of its bid.

In accordance with the Special Provisions, Offerors **shall** indicate below whether or not a Hawaii Product or Recycled Product is being offered. Offerors offering a Hawaii Product shall specify the product and class of the product offered.

- (1) Hawaii products, pursuant to HRS §103D-1002;
- (2) Tax adjustment for tax exempt offerors, pursuant to HRS §103D-1008;
- (3) Preferred use of Hawaii software development businesses, pursuant to HRS §103D-1006;
- (4) Recycled products, pursuant to HRS §103D-1005;
- (5) Reciprocal, pursuant to HRS §103D-1004;
- (6) Printing, binding, and stationery work within the State, pursuant to HRS §103D-1003;
- (7) Qualified community rehabilitation programs, pursuant to HRS §103D-1009;
- (8) Biofuel preference, pursuant to HRS §103D-1012.

Procedures When More Than One Preference Applies:

Should more than one preference allowed by statute apply, the evaluated price shall be based on application of applicable preferences in the order specified below. The preferences (1) through (8) in this subsection shall be applied to the original prices. The sum of the preferences, where applicable, shall be added to the original price, except that preferences (1) and (4) shall be subtracted from the Hawaii products or recycled products price.

Should the price comparison for bids submitted pursuant to HRS §103D-302, after taking into consideration all applicable preferences, result in identical total prices; award shall be made, pursuant to HAR §3-122-34.

BID FORM

Queen Street Catch Basin Repair
IFB HCDA-CIP-2024-02

Part A: CIVIL

Item No.	Description	Unit Price	x Qty	Estimate Unit	= Bid Price	Preference Adjusted Bid Price
	<u>MOBILIZATION</u>					
C.1	General requirements and field mobilization, value of this item not to exceed 10% of total project bid	\$	1	LS	\$	\$
	<u>TEMPORARY CONSTRUCTION TRAFFIC CONTROL</u>					
C.2	Temporary construction traffic control, including for pedestrians and all off-hours	\$	1	LS	\$	\$
	<u>TEMPORARY CONSTRUCTION ENVIRONMENTAL CONTROL</u>					
C.3	Temporary construction environmental controls, including for air, noise, water, public, and adjacent property protections.	\$	1	LS	\$	\$
¹TOTAL CIVIL BID PRICE					\$	

¹Shall be the total bid price adjusted by preferences, when applicable.

Part B: STRUCTURAL

Item No.	Description	Unit Price	x Qty	Estimate Unit	= Bid Price	Preference Adjusted Bid Price
	<u>SAWCUT AND SELECTIVE DEMOLITION</u>					
S.1	Layout, sawcut, selective concrete demolition and offsite disposal	\$	1	LS	\$	\$
	<u>DOWEL-IN AND REBARS</u>					
S.2	Structural dowel-in and rebar cleaning prep / replacement	\$	1	LS	\$	\$
	<u>CONCRETE REPAIR</u>					
S.3	Substrate prep, bond coating, forming, concrete repair material placing, and finishing	\$	1	LS	\$	\$
	<u>CONCRETE REPAIR CURING</u>					
S.4	Curing protection from weather, public, vandalism, and excess moisture loss rate	\$	1	LS	\$	\$
	<u>CONCRETE REPAIR DEMOBILIZATION</u>					
S.5	Form strip, final finishing, and area clean up	\$	1	LS	\$	\$
¹TOTAL STRUCTURAL BID PRICE					\$	

¹Shall be the total bid price adjusted by preferences, when applicable.

Total Bid Price

Item No.	Description	Total
1.	TOTAL CIVIL BID PRICE (Part A)	\$
2.	TOTAL STRUCTURAL BID PRICE (Part B)	+ \$
4.	ADDITIVE ALTERNATE 1 Trap, remove, and dispose offsite any floating and settled debris within the catch basin at the end of project without negative impacting the water quality or harming any aquatic life present at the time of actual work.	+ \$
TOTAL BID PRICE		*\$

*** This is the amount that should be entered on HlePRO.**

HCDA reserves the right to reject any and all Bids.

THE ALLOWANCE AMOUNT OF \$10,000.00 WILL BE ADDED TO THE CONTRACT SEPARATELY. DO NOT INCLUDE THIS NUMBER IN YOUR TOTALS ABOVE.

Bidder : _____
Name of Company

**WAGE CERTIFICATE
FOR SERVICE CONTRACTS**
(See Special Provisions)

Subject: IFB No.: HCDA-CIP-2024-02

Title of IFB: Construction Services for Queen Street Catch Basin Repair

Pursuant to Section 103-55, Hawaii Revised Statutes (HRS), I hereby certify that if awarded the contract in excess of \$25,000, the services to be performed will be performed under the following conditions:

1. All applicable laws of the federal and state governments relating to workers' compensation, unemployment compensation, payment of wages, and safety will be fully complied with; and
2. The services to be rendered shall be performed by employees paid at wages or salaries not less than the wages paid to public officers and employees for similar work, with the exception of professional, managerial, supervisory, and clerical personnel who are not covered by Section 103-55, HRS.

I understand that failure to comply with the above conditions during the period of the contract shall result in cancellation of the contract, unless such noncompliance is corrected within a reasonable period as determined by the procurement officer. Payment in the final settlement of the contract or the release of bonds, if applicable, or both shall not be made unless the procurement officer has determined that the noncompliance has been corrected; and

I further understand that all payments required by Federal and State laws to be made by employers for the benefit of their employees are to be paid in addition to the base wage required by section 103-55, HRS.

Bidder: _____

Signature: _____

Title: _____

Date: _____